

ACTIVATE YOUR ACCOUNT

Step 1: Open Owl

You should have received an invitation from Owl by either text or email. The Owl automated text or email will say "[Action Required] Setup Your Owl Account". Click the link in the invitation to open the Owl.

Step 2: Activate Account

From the main Owl Sign In page, click "Activate Account" (below the blue Sign In button). If you clicked the link in the invitation, skip this step.

Step 3: Enter Email or Phone Number

Enter the email or phone number that you provided to iTrust.

Step 4: Request Access Code

Click "Send Access Code." Be sure to not close the tab that has Owl open – you will be coming back here! Go to your email box or text messages to find your access code. Sometimes the access code can take up to 5 minutes to arrive. Be sure to check your spam!

Step 6: Enter Access Code

Enter your access code or, you can click the link that is included in the email or text, which takes you directly to the next step without entering the access code.

Step 7: Set Up Account

Now, create a username and password that you will remember. These will be the credentials that you use in the future to sign into Owl. Be sure to store your username and password in a secure location so you can easily access it next time you need to sign into Owl.

